



APPLICATION

Graduate Admission

INSTRUCTIONS:

To apply for admission to Colorado Heights University, please submit the following materials to the Office of Admissions.

AMERICAN APPLICANTS

- Completed and signed application, including entrance essay.
- Official transcripts from all post-secondary schools, colleges and universities previously attended or graduated from.
- One or more letters of recommendation.
- CV/Resumé.
- Fifty dollar (\$50) application fee.

INTERNATIONAL STUDENT APPLICANTS

- Completed and signed application, including entrance essay.
- Official transcripts and diplomas from all post-secondary schools, colleges and universities previously attended or graduated from. Originals or certified copies must be provided and translated into English.
- Completed Sponsor's Statement of Financial Support (not required if applicant is self-sponsored).
- Official bank statement showing at least USD \$ _____
- Copy of passport to provide proof of birth date, citizenship and visa status. Applicants outside the United States who have not yet acquired a passport will need to submit a copy of their birth certificate.
- Applicants living in the U.S. at time of application of F, M or J non-immigrant classification must provide a completed Transfer Out form and written confirmation of visa status at previous school attended, before transferring to CHU.
- One or more letters of recommendation.
- CV/Resumé.
- Fifty dollar (\$50) application fee.

ALL APPLICANTS, PLEASE NOTE:

- Make application fee, in either check or money order, payable to Colorado Heights University. Please do not send cash. Credit cards are also accepted. All application fees are NON-REFUNDABLE.
- Official transcripts are defined as those sent directly to CHU from the issuing institution. Grade slips or grade printouts will not be accepted in lieu of transcripts.

Colorado Heights University

Office of Admissions
3001 South Federal Blvd
Denver, CO 80236

Phone: (303) 937-4280 / Fax: (303) 937-4224
www.CHU.edu

"The Aggressive Pursuit of Useable Knowledge"



COLORADO HEIGHTS
UNIVERSITY

I PERSONAL INFORMATION

Name: _____
(Last/Family) (First/Given) Middle

Permanent Home Address: _____
(Number) (Street) (Apt/Unit #)

(City) (State) (Postal Code) (Country)

Mailing Address (if different from above): _____

Email Address: _____

Home Telephone Number: _____ Cell: _____ Work: _____

Emergency Contact: _____
(Name) (Telephone Number) (Relationship)

Date of Birth: _____ Are you a United States Citizen? ____ Yes ____ No

If no, Country of Citizenship: _____ Visa Status: _____

II EDUCATIONAL PLANS

I am applying for admission for: (Please circle) FALL SPRING SUMMER YEAR: _____

- I am applying for: _____ General MBA
_____ MBA with a concentration in Accounting
_____ MBA with a concentration in Finance
_____ MBA with a concentration in Healthcare Management
_____ MBA with a concentration in Environmental Management
_____ Dual

I will attend: _____ Full Time (9+ credits/semester) _____ Part Time (Less than 9 credits/semester)

I am enrolling as a: _____ First-year Graduate Student _____ Transfer Graduate Student

I will live: _____ On Campus _____ Off Campus

Will you apply for Financial aid? _____ Yes _____ No

Have you applied to Colorado Heights University before?: _____ Yes _____ No

• If yes, when?: _____ Which program did you attend?: _____

What are your plans after graduating from Colorado Heights University?: _____



III EDUCATIONAL BACKGROUND

Name of University attended: _____

- University Address: _____
(City, State, Country)
- Dates Attended: From: _____ To _____
(Month/Year) (Month/Year)
- Grade Point Average (if known): _____
- Degrees earned: _____

Test of English Proficiency (if applicable): Test Name _____ Score: _____ Date: _____
(Month/Year)

Please list all universities or colleges previously attended below. If you are currently attending a college or university, please list it first.

NOTE: You must request each college/university attended to forward an official transcript of all work completed. Failure to list all institutions attended will result in immediate suspension of this application.

Name of Institution	City/State/County	Enrollment Dates		Credits Earned	Degrees Earned	GPA
		From	To			
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

List all courses you are **now taking** or **plan to take before enrolling at CHU**. This information is required to determine total number of academic units completed prior to enrollment.

Course Title	Credits	TermYear	Course Title	Credits	TermYear
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

PROFESSIONAL WORK EXPERIENCE

Please list the details of your most recent professional work experience, if any:

Name of Employer	City/State/County	Employment Dates	Position/Duties
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



IV ADDITIONAL REQUIREMENTS

ESSAY REQUIREMENT

Please choose from one of the following topics:

1. Please describe how you have utilized management skills in past professional work experience in order to solve a problem that has arisen, whether the problem was with a client, an employee, or with an application within your work environment. What do you believe are the most important qualities of a manager?
2. Please describe how you believe earning an MBA with the specific emphasis of your choice from Colorado Heights University will affect your future. How do you believe the emphasis in your specific choice will help you to reach your personal professional goals?

Please type your essay on separate sheets of paper and attach it to this application. Essays should be a least 12-point, double-spaced pages with standard margins. Be sure to put your name at the top of each sheet.

Any applications without an essay will be considered incomplete and therefore rejected.

V SIGNATURE/ACKNOWLEDGEMENT

I hereby certify to the best of my knowledge, that the information furnished on this application is true and comple. I understand that misrepresentation of facts on this application will be cause for refusal of admission, cancellation of admission or suspension from Colorado Heights University.

By signing this application I acknowledge and agree to abide by the policies and regulations of the university.

Student Signature

Date

VI SUPPLEMENTARY INFORMATION

How did you first learn about Colorado Heights University? _____

