



COLORADO HEIGHTS UNIVERSITY

Colorado Heights University
Office of Admissions
3001 South Federal Blvd
Denver, CO 80236
Phone #: 1-303 937-4280
Fax: 1-303 937-4023
www.CHU.edu

Student ID Number:
SD _____
For Office Use Only

APPLICATION [MBA] Graduate Admission

INSTRUCTIONS:

To apply for admission to Colorado Heights University, please submit the following materials to the Office of Admissions.

DOMESTIC STUDENT APPLICANTS

- Completed and signed application, including entrance essay
- Official transcripts from all post-secondary schools, colleges and universities previously attended or graduated from. GPA minimum requirement is 2.75
- One or more letters of recommendation, professional or academic
- CV/Resumé
- Color copy of a picture ID [i.e., Driver's License, State ID, etc.]
- Verification of U.S. Citizenship [birth certificate, passport, naturalization form, permanent resident card]

INTERNATIONAL STUDENT APPLICANTS

- Completed and signed application
- Entrance essay
- Test score report(s) of TOEFL/IELTS/Michigan Assessment
- Official transcripts and diplomas from all post-secondary schools, colleges and universities previously attended or graduated from. Originals or certified copies must be provided and translated into English. GPA minimum requirement is 2.75
- Completed Sponsor's Statement of Financial Support (not required if applicant is self-sponsored)
- Official bank statement showing at least **\$18,230.00 USD**
- Color copy of passport and all visas to provide proof of birth date, citizenship and visa status. Applicants outside the United States who have not yet acquired a passport will need to submit a copy of their birth certificate. (**Note: Non-immigrant VISA holders other than F-1 could be subject to complete a Visa Change of Status application with U.S. Immigration in order to obtain an F-1 to pursue full-time studies. Please inquire with CHU Enrollment Coordinator or the Registrar upon beginning application process.**)
- One or more letters of recommendation, professional or academic
- CV/Resumé
- Fifty dollar (\$50) application fee

International Mailing Options for I-20 and Acceptance Letter (Applies to applicants NOT going through a third-party Recruiter):

- Regular Overseas Mail [4 to 6 weeks]
- FedEx Courier [3 to 5 days] Cost to Student \$100 due when application is submitted.

(Check, Money Order, Wire Transfer, or Credit Card-Contact Business Office at 1-303-937-4530)

ALL APPLICANTS, PLEASE NOTE:

- Make application fee, in either check or money order, payable to Colorado Heights University. Please do not send cash. Credit cards are also accepted. All application fees are NON-REFUNDABLE.
- Official transcripts are defined as those sent directly to CHU from the issuing institution. Grade slips or grade printouts will not be accepted in lieu of transcripts.



I. PERSONAL INFORMATION

Name: _____
(Last/Family) *(First/Given)* *Middle*

Permanent Home Address: _____
(Street Number) *(Street Name)* *(Apt/Unit #)*

(City) *(State)* *(Postal Code/Zip Code)* *(Country)*

Mailing Address (if different from above): _____

Email Address: _____

Home Telephone Number: _____ Cell: _____ Work: _____

Emergency Contact: _____
(Name) *(Telephone Number)* *(Relationship)*

Student's Date of Birth: _____, _____, _____
(Month) *(Day)* *(Year)* Student's Gender: Female Male

Student: Are you a United States Citizen? Yes No

Citizenship Info.: _____
(City where born) *(State)* *(Country where born)*

VISA Status: _____ *(If applicable, please state the type of VISA you have)*

II. EDUCATIONAL PLANS

I am applying for admission for: **(Check One)** FALL SPRING SUMMER YEAR: _____

- I am applying for: General MBA
- MBA with a concentration in Accounting
- MBA with a concentration in Finance
- MBA with a concentration in Healthcare Management
- MBA with a concentration in Environmental Management
- Dual

I will attend: Full Time (9+ credits/semester) Part Time (Less than 9 credits/semester)

I am enrolling as a: First-year Graduate Student Transfer Graduate Student

I will live: On Campus Off Campus

Have you applied to Colorado Heights University before?: Yes No

- If yes, when?: _____ Which program did you attend?: _____

What are your plans after graduating from Colorado Heights University?: _____



III. EDUCATIONAL BACKGROUND

Name of University attended: _____

- University Address: _____
(City) (State) (Country)
- Dates Attended: From: _____ To _____
(Month/Year) (Month/Year)
- Grade Point Average (if known): _____
- Degrees earned: _____

Test of English Proficiency (if applicable):

Test Name _____ Score: _____ Date: _____
(Month/Year)

Please list all universities or colleges previously attended below. If you are currently attending a college or university, please list it first.

NOTE: You must request each college/university attended to forward an official transcript of all work completed. Failure to list all institutions attended will result in immediate suspension of this application.

<u>Name of Institution</u>	<u>City/State/County</u>	<u>Enrollment Dates</u>		<u>Credits Earned</u>	<u>Degrees Earned</u>	<u>GPA</u>
		<u>From</u>	<u>To</u>			
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

List all courses you are **now taking** or **plan to take before enrolling at CHU**. This information is required to determine total number of academic units completed prior to enrollment.

<u>Course Title</u>	<u>Credits</u>	<u>Term Year</u>	<u>Course Title</u>	<u>Credits</u>	<u>Term Year</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

PROFESSIONAL WORK EXPERIENCE

Please list the details of your most recent professional work experience, if any:

<u>Name of Employer</u>	<u>City/State/County</u>	<u>Employment Dates</u>	<u>Position/Duties</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



