



Colorado Heights University
APPLICATION CHECKLIST
English Pathways – ESL

The following information will assist you in applying to our ESL program. Please read it carefully.

- Make sure your application includes all necessary information, including the date you wish to start. *All incomplete applications will be rejected.*
- If you are transferring from another school please be sure to contact the Registrar at 303-937-4575 prior to submitting your application.
- There is a required \$50 application fee. Contact the Business Office at (303) 937-4530 for more information on how to make this payment.
- Applications usually take 72 hours to process however some can take up to a week. You can help by providing all information requested, especially an e-mail address where you can be reached.
- If you are applying on behalf of a prospective student who is out of the country, we require that a “Third Party Permission Form” be completed by that student and email or fax to us. That form is available on-line.

The following information must be included in each student’s application:

For citizens, permanent residents, or eligible non-citizens

- Completed application
- Photocopy of social security card, legal documentation verifying identity (for example, certificate of citizenship, green card, birth certificate, etc.)
- Receipt from CHU Business Office showing payment of \$50 application fee
- If applying for Federal Financial Aid, you must complete the FAFSA paperwork prior to the last day of registration. For more information please contact CHU’s Financial Aid office at 303-937-4280.

For international students

- Completed application
- Photocopy of passport or birth certificate (a passport will be necessary to obtain a visa)
- Receipt from CHU Business Office showing payment of \$50 application fee.
- Official bank statement in English showing at least \$12,000 USD balance
- If the bank statement is not in your name, (i.e., it is your father’s account), you must provide a letter of support from the bank account holder. This letter needs to state:
 - 1.) Their full name
 - 2.) Their home address
 - 3.) Their relationship to you
 - 4.) Explanation of responsibility for all your educational, personal and living expenses while you are studying at CHU.

Please send completed applications by mail, fax, or e-mail to the correct address below.

Enrollment Services
Colorado Heights University
3001 S. Federal Blvd.
Denver, CO 80236 USA
FAX: 303-937-4023
Email: admissions@chu.edu