

**Colorado Heights
University**

Consumer Information

Guide to Consumer Information 2010

Colorado Heights University (CHU) in compliance with federal regulations set forth in the Higher Education Act of 1965, as amended, has developed this publication for prospective and enrolled students to inform them of the availability of consumer information regarding our programs and services. This pamphlet provides important information about CHU and is available in the Business, Registrar and Admission offices as well as on the website at: http://www.chu.edu/consumer_information.pdf

Financial Aid Information

Available financial sources for student assistance including:

tuition and fees, room and board, additional costs, application procedures and eligibility criteria, terms and conditions, rights and responsibilities, selection and award, disbursement, criteria for measurement of satisfactory academic progress and the need to reestablish eligibility for financial aid if student fails, as well as the withdrawal/refund policy and return of funds at withdrawal is available from:

The Financial Aid Coordinator
Admissions Office
Colorado Heights University
3001 S. Federal Blvd., Denver, CO 80236.
(303) 937-4202 or online at:
http://www.chu.edu/chu_fin_aid_handbook-2010.pdf

Campus Policies

Student conduct and regulations is subject to disciplinary action. By enrolling at CHU, each student assumes the obligations and responsibilities of academic performance and personal behavior that are reasonably expected by CHU, according to the legal mission, objectives and functions of the University. CHU has the right and responsibility to protect and provide an educational environment necessary for the accomplishment of its mission. Behavior on or off campus that discredits the University and violates its policies and procedures is subject to review by the Administration. University regulations are written within the framework of federal, state, and local laws. Students involved in off-campus illegal actions and infractions are not exempt from University disciplinary proceedings. In addition, enrollment at CHU does not give students immunity from civil and criminal laws. The jurisdiction of the University covers any activity or behavior on University-owned or controlled property, at University-sponsored or supervised activities or at functions of recognized student organizations. Specific policies for drug and alcohol abuse, missing person's, emergency response and evacuation, fire safety, vaccinations and copyright infringement can be viewed in the Campus Safety Policy, as well as online at: http://www.chu.edu/2010_campus_safety_plan.pdf

Campus Crime Statistics are available through the Office of Security, Room 111.

Academic Programs and Student Services

Colorado Heights University is nationally accredited by the Accrediting Council for Independent Colleges and Schools (ACICS). CHU's licensure can be reviewed by contacting the Administration Office, Room 203, and Office of the President.

Any questions regarding GED Programs, ESL, Degree Programs, Training, and other educational activities, including program improvements offered can be directed to the Director of Recruiting at 303-937-4248.

Any questions regarding special facilities, student needs or services and the Library can be directed to the Asst. Director of Student Services and Career Development at 303-937-4027.

Any questions regarding the school's policies on transfer of credit, diversity, employment obtained by graduates of CHU, graduate information, transfer out, completion or retention rates can be obtained from the Registrar at: 303-937-4576.

Campus Security

In compliance with the Campus Security Act of 1990, CHU is required to prepare, publish and distribute to all current students, employees, and applicants the following information:

1. A statement of current policies regarding procedures and facilities to report criminal actions or other emergencies occurring on campus.
2. A statement of current policies concerning security and access to campus facilities.
3. A statement of current policies concerning campus law enforcement, including enforcing authority of security personnel and policies that encourage prompt reporting of all campus crime.
4. A description of the type and frequency of programs designed to inform students and employees about security procedures, as well as how to prevent crimes.
5. Monitoring and recording through local police agencies criminal activity engaged in by students at off campus locations.
6. Statistics concerning the occurrence of safety issues and criminal offences on campus. These statistics are available through the Office of Security, Room 111.

This information is available through the Office of Security, Room 111 or http://www.chu.edu/2010_campus_safety_plan.pdf

Family Educational Rights and Privacy Act (FERPA)

FERPA affords students certain rights as it pertains to their educational records. This includes:

- 1) The right to inspect and review their files.
- 2) The ability to request an amendment to their record.
- 3) The consent or ability to restrict disclosure of personally identifiable information in the records.
- 4) To file a complaint with the Department of Education concerning failure of the University to comply with FERPA.

Copies of this policy are available from the Enrollment Office or you can call 303-937-4280.

Misrepresentation

"Misrepresentation is the false, erroneous or misleading statement made to a student or prospective student, to the family of an enrolled or perspective student, or to the Department of Education." There are consequences to the University, which include fines, limits, suspension or termination for misrepresenting educational programs, financial charges or the employability of any University's graduates. Please contact a representative of the Board of Trustees if an alleged violation occurs.

Services and Facilities for Students with Disabilities

CHU recognizes and accepts its obligations under the Americans with Disabilities Act (ADA) of 1990 and the Rehabilitation Act of 1973, prohibiting discrimination on the basis of a disability and requiring the University to provide reasonable accommodations to qualified disabled students in all University programs and activities. Students have the responsibility to both self-disclose and request accommodation. Communication with faculty or other staff members does not constitute in itself fulfilling the University ADA accommodation requirements. Verification through documentation from a health care provider is required prior to accommodations being determined and fulfilled. If you need accommodation regarding a disability contact: Student Services.

Scholarship Fraud

There is important information regarding Scholarship Fraud that is posted on the Federal Trade Commission website. Use caution if a scholarship agency says:

- "The Scholarship is guaranteed or your money back."
- "You can't get this information elsewhere."
- "We'll do all the work."
- "The Scholarship will cost some money."

If you believe you have been the victim of scholarship fraud and want to file a complaint, see www.ftc.gov/scholarshipscams.

This Consumer Information Guide has been produced by the Office of Admissions, Financial Aid Department of:
Colorado Heights University
3001 S. Federal Bv.
Denver, CO 80236
www.chu.edu
303-937-4200

