



PARKING AND DRIVING REGULATIONS

IMPORTANT INFORMATION

1. The University will assume no responsibility whatsoever for damages to vehicles, which were ordered removed from the campus by the University or for the contents of said vehicle.
2. The University is not responsible for fire, theft, damage to, or loss of such vehicles parked or operated on property of the University, or any articles left therein.
3. This section is provided to emphasize some important provisions for the following regulations. We ask that you take the time to review these and keep them available for future reference.
4. Faculty, staff and students are not visitors. Vehicles owned or operated by faculty, staff and students are not visitor vehicles. If you loan your vehicle to anyone, be sure to explain where that vehicle may be parked. You are responsible for any notice of parking violation issued to the vehicle.
5. If your vehicle fails to operate and you are forced to park illegally, please notify the Public Safety Office at 303 944-1420 immediately.
6. Do not park in the areas that are not specifically marked to permit parking.
7. Do not leave valuables in your car in plain sight.

PARKING AND TRAFFIC REGULATIONS

1. **ISSUANCE OF PARKING PERMITS: All parking permits are issued by the Public Safety office staff upon verification of eligibility and presentation of current vehicle registration, and driver license. A parking permit is issued only for use on the vehicle specified on the application form. A permit is not transferable to another vehicle. Vehicles must be registered with Colorado Heights University Public Safety Office.**
2. A parking permit is issued only for use on the vehicle specified on the application form. Permit is not transferable to another vehicle. Parking permit is a property of Colorado Heights University and can be revoked and confiscated at any time by Public Safety officers for violation of parking regulations, careless or reckless driving, speeding or any other moving violations including eviction, cease of the employment, suspension or expulsion.
3. All vehicles must display a valid parking tag at all times. All parking tags will expire on the month and a year that is punched on the permit. All expired tags must be removed 5 days of expiration. Vehicle owner and operator are responsible for renewing a permit on time. Vehicles must display the tag on the rear view mirror. Motorcycles and bicycles must display stickers on the front fork.
4. Any vehicle operated or parked on University property shall be operated or parked in a manner as to conform to the parking regulations of the University and the laws of city of Denver and the State of Colorado.
5. No person shall park or operate a motor vehicle on the University property in such manner which could cause damage to University property or grounds.
6. There is no parking in the fire lanes, restricted areas, handicapped zone without a handicap tag, roadways, loading docks without approval, outside of marked spaces, inappropriate or unauthorized areas, and other areas so designated including visitors parking spaces.
7. Campus members planning to leave their vehicles unattended on campus for over 3 days must notify the Public Safety Office.
8. Vehicle owner is responsible for all tickets issued to the vehicle.

BOOTING AND TOWING OF VEHICLES IN VIOLATION

The privilege of parking on campus is dependent on compliance with these regulations. Vehicles parked in violation of these regulations may be booted or towed from campus. Vehicles parked in inappropriate or unauthorized areas and vehicles without parking tag are subject to boot or tow. Towing and boot charges are responsibility of the vehicle owner. Vehicle threatening the safety of the public will be booted or towed immediately. Non-safety threatening violators will normally get a parking violation or warning. Vehicles with outstanding ticket are subject to boot or tow.

Parking location for Faculty, Staff, Student and Visitors.

Student can park in following parking lots: C, D, E, G, H between hour of 6:00am and 11:00pm, in addition students can park

In parking lots A and B between hours of 5:00pm and 11:00pm.

Faculty can park in following parking lots: A, D, E, G, H, between hours of 6:00am and 11:00pm in addition employee can

Park in parking lot B between hours of 5:00pm and 11:00pm

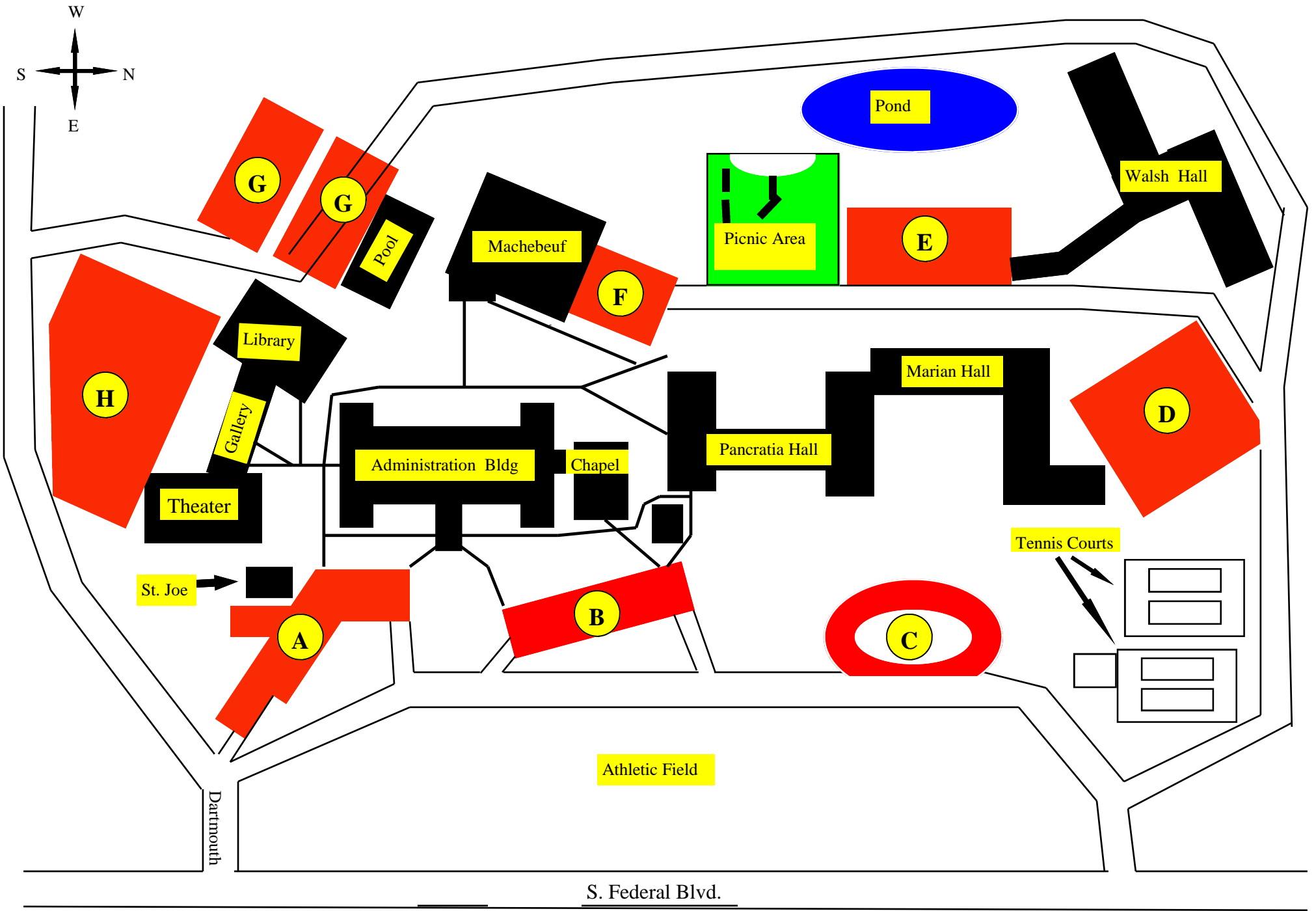
Visitors can park in the parking lot B between hours of 6:00am and 5:00pm Monday thru Friday without a parking permit for a maximum of 2 days, for the extended parking visitors must obtain a temporary parking permit and park in parking

Lots: C, D, E, G, H.

Do not park in the lot "F", only vehicle with a special permit or kitchen staff are permitted to park in this lot.

Appeals

Individuals who wish to appeal a ticket should contact a manager of Public Safety Office and submit in writing an appeal within ten (10) calendar days of the issuance of the ticket. For any question please contact manager of Public Safety office at 303 937-4572



Colorado Heights University

All vehicles must have a parking permit to park on campus except for the visitors in the visitor parking lot